



**REQUEST AND RELEASE OF LANDLORD TO TERMINATE THE UTILITY SERVICE TO VACANT RENTAL PROPERTY/APARTMENT UNIT**

Please fill in the information below and insert your electronic signature in the correct format. If you have no electronic signature, please download the completed form, sign and scan to email or fax, or mail the original to our office.

PLEASE CHOSE ONE:            ELECTRIC            GAS            BOTH

The undersigned customer (“Customer”) of the Middleboro Gas & Electric Department (“MGED”) represents and agrees as follows:

1. The Customer is the owner/landlord of the service location (“Service Location”) listed below.
2. The person signing this Request and Release is fully authorized to act on behalf of the Customer.
3. The Service Location is vacant and unoccupied, or will be vacant and unoccupied upon the departure of the tenant currently occupying said Service Location.

**PLEASE INITIAL YOUR INSTRUCTIONS TO THE MGED**

**A. TRANSFER UTILITY SERVICE INTO THE CUSTOMER’S NAME:**

\_\_\_\_\_ Upon departure of the current tenant, and for each time a future tenant leaves and vacates the Service Location, I hereby instruct the MGED to transfer utility service to the Service Location into the Customer’s name upon the MGED receiving notification by the tenant that the tenant will no longer occupy the Service Location, and the tenant thereby requests that the utility service to the Service Location be removed from his/her name. The termination date shall be the last day of service under the tenant’s name.

\_\_\_\_\_ The Customer acknowledges that failure to continue the utility service to the Service Location could result in damage to the property, including, but not limited to, freezing and breaking of water pipes. With full knowledge and appreciation of the potential damage that may occur at the Service Location, the Customer instructs the MGED to continue utility service to prevent such possible damages from occurring.

\_\_\_\_\_ The Customer agrees to hold MGED harmless from and against any and all claims, liabilities, costs and expenses of the Customer relating in any way to the continuation of utility service to the Service Location.

\_\_\_\_\_ The Customer requests the MGED transfer utility service to the Service Location into the Customer’s name each time a tenant leaves the Service Location in the future. The MGED and the Customer agree that this request shall remain in effect until such time as either party requests, in writing, that the agreement be changed or otherwise terminated.

**B. DISCONTINUE UTILITY SERVICE TO THE SERVICE LOCATION:**

\_\_\_\_\_ Upon departure of the current tenant, I hereby instruct the MGED to shut off utility service to the Service Location upon the MGED receiving notification by the tenant that the tenant will no longer occupy the Service Location, and the tenant thereby requests that the utility service to the Service Location be removed from his or her name. There termination date shall be the last day of service under the tenant's name.

\_\_\_\_\_ The Customer acknowledges that failure to continue the utility service to the Service Location could result in damage to the property, including, but not limited to, freezing and breaking of water pipes. With full knowledge and appreciation of the potential damage that may occur at the Service Location, the Customer waives and releases the MGED from any damage to persons or property resulting from the termination of utility service to the Service Location.

\_\_\_\_\_ The Customer agrees to hold the MGED harmless from and against any and all claims, liabilities, costs and expenses of the Customer or third parties relating in any way to the termination of utility service to the Service Location.

\_\_\_\_\_ The Customer requests the MGED to terminate utility service to the Service Location each time a tenant leaves the Service Location in the future. The MGED and the Customer agree that this request shall remain in effect until such time as either party requests in writing, that the agreement be changed or otherwise terminated.

**THE CUSTOMER IS HEREBY NOTIFIED THAT A FAILURE TO FILL OUT THIS FORM AND CHOOSE AN OPTION WILL AUTOMATICALLY RESULT IN UTILITY SERVICE BEING TRANSFERRED TO THE LANDLORD'S NAME UPON THE DEPARTURE OF THE TENANT.**

**Customer's Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

**Service Location:** \_\_\_\_\_

\_\_\_\_\_